1.1 Weekly Schedule for CS2503

- The Lectures are held in KEH U9: Tu-Th 11:00 AM - 12:15 PM.
- The Labs are held in Room KEH U358:
  - Section 1: Wed 12:30 -1:50 P.M.
  - Section 2: Wed 2:00 - 3:20 P.M.
- The instructor has an office in room KEH U365. Please check his schedule at http://www.mcs.utulsa.edu/~class_diaz/GeneralInfo/jcd/ for the times available. For other times, please make appointment by using the appointment web-form.

1.2 Daily Lecture Topics

You are expected to be prepared for the lecture and the labs. The outline of the topics to be covered by each one of the lectures is provided.

1.3 CS2503 Course Expectations

This class is no different than any other, you are expected to spend an average of 3 to 4 hours a week per 1-credit-hour on work related to the class.

Consistent class attendance is very important. You are expected to be in class and to be ready to learn. A detailed scheduled is provided for you to prepare in anticipation of each class period. Every one is encouraged to ask questions, and to ask often.
The labs are designed to provide a hands on experience with computer programming. Attendance to the lab is essential. The labs are laid out for the whole term. Each lab has three components: preparation before the lab session, programming and data gathering during the lab session, and compilation of reports after the lab session.

**Be prepared for each Lab.**
You should read the lab statement before each lab session, and review the corresponding sections in the text and lecture notes.

**Ask questions during each Lab, and ask often.**
During your lab session, you will have the opportunity to ask questions relevant to this lab from the TAs. Questions about previous material or the projects should be asked during office hours, or at supplemental instruction hours.

**Write lab reports after the lab session.**
The general expectation is that the report will be completed after the lab session. Although the labs are not expected to take significant amount of time, some times because of the approach to solving a problem or because of difficulty finding nagging errors, the lab could take longer than expected. In which case you will need to use the equipment in your own time. All labs are due on Sat the week they are assigned. The deadlines are firm and will be enforced by webct.

The level of proficiency is expected to increase during the term. The complexity of the labs is also expected to increase to exploit this proficiency.

Do not wait to start the projects at the last minute. The projects will be discussed in the lecture with about two weeks anticipation. The deadlines are firm. Questions about the projects should be asked from the TAs at supplemental instruction hours or during the TAs or instructor posted office hours.

### CS2503 Grade Schedule

- **Lecture Attendance and Lab Attendance 2% of final grade points**
  Consistent class attendance is very important. Attendance to the lab is essential. Roll will be taken in every class and every lab. It is a portion of your grade. You are expected to be in class and to be ready to learn. **You must attend your lab session in order for your lab work to count towards your grade.**

- **12 labs, 25 % of final grade.**
  Actual dates given in the schedule. The report of each lab is due by 9:00PM Saturday following the Lab. All material requested must be turned-in at that time. The handing-in procedure is controlled via Webct which will enforce the deadline strictly. Penalty for late work is 100%.

- **4-6 Projects, 25 % of final grade.**
  Projects are due about every two weeks up to and including the last week of classes. The report of each project is due by 9:00PM on the Saturday it is due. Actual due dates are given in Webct. All material requested must be turned-in at that time. The handing-in procedure is controlled via Webct which will enforce the deadline strictly. Penalty for late work is 100%.

- **3 In-Lab Exams**
  All tests are administered electronically during the lab hours.
  - **Exam 1, Week 5, (70 mins) 16 % of Final Grade**
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- Exam 2, Week 10, (70 mins) 16 % of Final Grade
- Comprehensive Final Exam, (70 mins) 16 % of Final Grade

The Final Exam will also be administered in U358 at the time specified by the schedule for the Lab section in which you are enrolled. This schedule is obtained from the official TU Final Exam Schedule for Fall term 2000.

- 3 Basic Skills Quizzes.
- Letter Grade

The letter grade is determined from the following:

- A for 91 %.
- B for 81 %.
- C for 71 %.
- D for 61 %.
- F for 0 %-60.99 %.

Final Grades should be available three full days after the last final exam is administered. You should be able to use Webadvisor to access your grades directly. Grades may be posted in Webct. No grades will e-mailed.

Comprehensive CS2503 Fall 2000 Term Schedule

1.5 Course Policies

- Students are expected to attend all lectures and labs.
- No MAKE-UPS, whatever the reason, don’t ask. None is given.
- All Assignments are due on the DUE date. Penalty for late work is 100%.
- All exams are given during the scheduled Lab time. Final exam is given during the Finals period at the time scheduled for the Lab section in which you are enrolled.
- You are expected to store ALL files containing programs related to this class in the cs2503Programs directory. You are also required to maintain the user restrictions to this directory so it is accessible only by you. Leaving your program for this class or the cs2503Programs directory accessible to any one can result in an F grade assigned to the particular lab, project, or class.
- Use of unauthorized sources constitutes grounds for an F grade.
- ACADEMIC MISS-CONDUCT: Any academic miss-conduct will be governed by Policies and Procedures Relating to Academic Miss-conduct in the College of Engineering and Natural Sciences
1.6 Center for Academic Support

All students are encouraged to familiarize themselves with the services provided by the Center for Student Academic Support. These services include tutoring, academic counseling, and developing study skills. The Center also provides confidential consultations to any student with academic concerns as well as to students with disabilities.

Students with disabilities should contact the Center to self-identify their needs. The Center for Student Academic Support is located in Holmes Student Center.